Satchel insert application form

*Please complete below and return by Friday 27 July*
*Fax: 03 379 0460 or email to annamc@conference.co.nz*

The organising committee would like to thank you for your support and participation and look forward to welcoming you to the 48th Annual Scientific Meeting of the Australian and New Zealand Society of Nephrology will be held on 27th-29th August 2012 in Auckland, New Zealand.

It is essential that all forms are completed to ensure we have correct details relating to both your stand and personnel.

The item will be subject to approval by the organisers. In the interest of sustainability something that can be ‘used’ is preferable to paper, or keep your paper item small.

Please Tick

☐ No we will decline the offer of a satchel insert

☐ Yes we would like to provide an insert for the satchels
  Quantity to supply
    ☐ 500 for delegates’ satchels

Please advise the nature of your satchel insert e.g. A4 brochure, description of gift, etc.

.......................................................................................................................................................................

Important delivery information

Please send inserts to the following address, to arrive between Monday 20 and Thursday 24 August. If these inserts are not received by the end of Thursday 24 August, they will not be inserted into the satchels.

Please find attached the delivery label to send your inserts.

Label to read:

*The 48th Annual Scientific Meeting of the Australian and New Zealand Society of Nephrology*
*Satchel Inserts*
*Event Coordinator: Melissa Rule*
*Tel: 09 363 6348*

*SKYCITY Auckland Convention Centre Loading Dock*
*88 Federal Street*
*Auckland*

*Company name* (to be written clearly on each label)
**Satchel Inserts** (must be written clearly on each package/box)

**Number of items in shipment** (ie 1 of 5 etc)

**Satchel insert contact details**

Company name: ................................................................................................................................

Contact person: ................................................................................................................................

Mobile phone: .....................................................  Email:  .................................................
**DELIVERY ADDRESS:**

Melissa Rule  
C/O  
SKYCITY AUCKLAND CONVENTION CENTRE  
LOADING DOCK  
88 Federal Street  
Auckland

<table>
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<tr>
<th>SATCHEL INSERTS</th>
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| Conference Name: | The 48th Annual Scientific Meeting of the Australian and New Zealand Society of Nephrology |
| Conference Date: | 27-29 August 2012 |
| Event Coordinator: | Melissa Rule | Phone: | +64 9 363 6348 |
| Sender (Company name): |  
| Contact Name: |  
| Description: | Satchel Inserts – attention Katy Hartnett – Conference Innovators  
Deliver by Thursday 23 August for satchel pack on Friday 24 August. |

**ALL GOODS TO BE DELIVERED BETWEEN 6.30am-3.00pm**

Anytime From: Wednesday 22nd August 2012  
Conference Commences Monday 27 August 2012