

## Registration Form

Please complete this form and take a copy for your records.  
Please forward completed registration form and payment to:

**Shallow Survey 2012 Conference**  
**C/o Conference Innovators**  
**PO Box 7191, Christchurch 8240**  
**New Zealand**  
**Fax:+64 3 379 0460**

One form per delegate

Tax Invoice: GST Number: 102 538 773

All fees are in NZ\$

Please note the increase in delegate registration fees after **Wednesday 30 November 2011**

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## Delegate Information

Surname .....First Name (for name badge).....Title.....

Company / Organisation.....

Postal Address .....

City/Town.....Post Code.....Country.....

Telephone ( ).....Mobile.....

Email .....Purchase order #.....

Special requirements e.g. dietary, disabilities etc. ....

Dietary requirements e.g, vegan, gluten free etc .....

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## A Pre Conference Sponsored Workshops

**Monday 20 February 2012**

*Limited places available on some*

- 01  Caris – full day
- 02  Reson - morning
- 03  Reson - afternoon
- 04  QPS – afternoon
- 05  Triton – afternoon

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## B Registration Fees

Early Bird, Sponsor Additional and Exhibition Additional fees apply until 1 December 2011

Standard Fees apply from Thursday 1 December 2011

- 01  Early Bird
- 02  Standard
- 03  Day \*\*
- 04  Student
- 05  Sponsor Complimentary
- 06  Sponsor Additional (you are required to be an employee of the sponsor company to be eligible)
- 07  Exhibitor Complimentary
- 08  Exhibitor Additional (you are required to be an employee of the exhibition company to be eligible)

\*\* I will be attending the Conference on (limited to one day for Day Registrations):

- Tuesday  Wednesday  Thursday  Friday

Registration Fees Sub Total (GST inclusive) - B \$

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## C Social Functions

### Icebreaker

- Yes, I wish to attend \$\_\_\_\_\_
- Complimentary for full Conference Registration* No Charge
- I would like to purchase additional tickets
- No. of additional tickets \_\_\_\_\_@ \$45 per ticket, per person \$\_\_\_\_\_

### Exhibition Opening

- Yes, I wish to attend \$\_\_\_\_\_
- Complimentary for full Conference Registration* No Charge
- I would like to purchase additional tickets
- No. of additional tickets \_\_\_\_\_@ \$45 per ticket, per person \$\_\_\_\_\_

### Conference Dinner

- Yes, I wish to attend \$\_\_\_\_\_
- Complimentary for full Conference Registration* No Charge
- I would like to purchase additional tickets
- No. of additional tickets \_\_\_\_\_@ \$115 per ticket, per person \$\_\_\_\_\_
- Social Function costs Sub Total (GST inclusive) - B \$\_\_\_\_\_

### Accompanying Person

Surname..... First Name (for name badge) .....

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### Accommodation

Please note your credit card details must be supplied to secure your accommodation booking (see below). No charges will be debited prior to check out. Accommodation can be settled with cash, EFTPOS or credit card on departure. Cancellations advised within 14 days of the booked arrival date may be liable for one night's accommodation. Cancellations advised less than 48 hours from the booked arrival date will incur a charge of one night's accommodation.

<input type="checkbox"/> Bay Plaza Hotel	40 Oriental Parade	\$158
<input type="checkbox"/> West Plaza Hotel	110 - 116 Wakefield Street	\$164
<input type="checkbox"/> Copthorne Oriental Bay	100 Oriental Parade	\$215 - \$245
<input type="checkbox"/> Museum Hotel	90 Cable Street	\$190 - \$306

Date of arrival:                      Expected check-in time:                      Date of departure:

Room type required:     Single                       Twin                       Double

Special requirements:     Non-smoking room request                       Smoking room request

Other .....

If you are sharing the room, please give the other person's name (s): .....

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### Payment Summary

Method of Payment:

- Credit card: See below
- Cheque: Cheques in NZ\$ payable to Shallow Survey 2012 Conference
- Direct credit: National Bank, Papanui Branch. 06-0817-0315058-00. Swift Code ANZBNZ22  
Please use delegate's last name and initial as a reference.

A	Pre Conference Workshops	\$ nil
B	Registration Fees	\$_____
C	Social Functions	\$_____
	Sub Total ( <i>Inclusive of Goods and Service Tax</i> )	\$_____
	Total	\$_____

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## Credit Card Authorisation for Accommodation and Registration

Accommodation bookings **must be guaranteed** with a credit card, payment needs to be settled on departure. Please tick if you wish your Registration Fee to be deducted from this card.

Yes - deduct my credit card for my Registration Fee

Please circle the card to be charged:    MasterCard    Visa    Amex

Card number

Expiry Date.....

Cardholder's Name.....

Cardholder's Signature..... Date.....

## How to Register



Mail this completed form together with your cheque or credit card payment to:  
Conference Innovators, PO Box 7191, Christchurch 8240, New Zealand



Visit the website and follow the link to the online registration site  
[http://www.conference.co.nz/shallowsurvey/registration\\_](http://www.conference.co.nz/shallowsurvey/registration_)



Fax this completed form (all relevant sides) together with your credit card payment to  
Conference Innovators via +64 3 379 0460

## Confirmation of Registration

Your registration will be recorded on receipt of your completed form and payment.

A GST receipt or invoice will be sent with confirmation letter to you via email or post within seven days. If you have a registration query contact:

**E: [registration@conference.co.nz](mailto:registration@conference.co.nz)**

**P: +64 (0)3 353 2828**

## Privacy

The information supplied on this registration form will be shared and used by Shallow Survey 2012 organisers and conference exhibitors and sponsors. The Privacy Act 1993 requires that, before your name and address details can be published in the list of delegates either for distribution to fellow delegates or any other party, you must give your consent. Unless you advise Conference Innovators, your name, organisation and email address will be included on the list of conference participants distributed to delegates and sponsors.

## Cancellations

Should you need to cancel your registration, you may reassign your registration to another person. Please notify the Conference Secretariat in writing. If you are unable to arrange a replacement, a full refund less an administration charge of NZ\$100.00 will be made providing notification is received by Monday 20 January 2012. After this date, refunds will be at the discretion of Shallow Survey 2012 organising committee. If, for reasons beyond the control of Shallow Survey 2012 organising committee, the Conference is cancelled, the registration fee will be refunded after deduction of expenses already incurred.

## Goods & Services Tax

The GST rate at the time of printing is 15%